



TARAA ★

Human Development and Facilitation Consultants Pvt Ltd

Brief note on the Project for Capacity Enhancement Support for the Census of India 2011

Introduction

The 15th Census of India has been completed in February 2011 during which every citizen of the country – from the newborns to the oldest persons living in the country – has been enumerated to update the national database on India's population. The census of India was conducted in two phases, namely

- i. House Listing and Housing Census and the preparation of the National People's Register
- ii. Population Enumeration.

For this big national task the Office of the Registrar General of India was supported by a large number of national and bilateral agencies. The Master Trainers' Alliance joined the Census efforts to support the capacity enhancement of trainers who eventually trained the Enumerators. Another salient feature of the Census 2011 was the focus on inclusion of females of all ages and social status and disabled persons. Trainers from the Master trainers' Alliance were present to support the Enumerators with clarifications on questions, on the exclusions and inclusions in the Abridged House List, inclusions and exclusions in the Layout Map during the enumeration. Special attention was paid to the Gender Critical districts of the country.

Master Trainers' Alliance:

The Master Trainers' Alliance is a group of six organizations that focus on enhancing capacities for social and human development at micro, meso and macro levels. The constituents of the Alliance are TARAA Human Development and Facilitation Consultants in Delhi, SPARSH Centre for Participatory Learning in Maharashtra, DevNet in Bihar, CINI in West Bengal, NESPYM in the North East of India, SJDT in Kerala.

The objective of the Master Trainers' Alliance to engage in Census 2011 was to enhance the capacities of the officials engaged in the task of census 2011 to effectively reach the last mile and person in facilitating the process of data collection with accuracy. This was accomplished by taking up Training and Capacity Building activities at different levels with willing support from official evolved in the Enumeration work.

The Alliance members agreed to work in partnership and they signed Memorandum of Understanding among themselves and with different state partners to take up the responsibility of:

1. Understanding the critical features of census operation
2. Imparting training Sharing the knowledge and skills to effectively perform the related tasks
3. Supportive monitoring of the project.

Brief outline of the Project for Capacity Enhancement for the Census of India 2011:

The key to success of this massive task was that all stakeholders have a clear understanding of the critical features of Census as well as the knowledge and skills to undertake and effectively perform the tasks assigned to the functionaries is for achieving the above the following are the prime objectives of the project:

- Development of user friendly Manuals of Instructions along with the Training Guide and Tools for offering training at various levels of training;
- To create a pool of 90 National Trainers (45 from Alliance Partners and another 45 from Census Office) who in turn trained the Master Trainer Facilitators;
- Training of 725 Master Trainer Facilitators (375 from Alliance Partners and another 350 from Census Office) who in turn trained the Master Trainers;
- Training of 54, 000 Master Trainers (All appointed by Census Offices of the respective States) who in turn will train Enumerators;
- Ensuring the reinforcement of the inputs in trainings for the inclusion of female population and the disabled and availability of Trainers as Resource Persons to support the Enumerators during the enumeration;
- Ensuring training to an estimated 27, 00, 000 Enumerators (All appointed by Census Offices) who conducted the enumeration of every citizen of the country in February 2011.

The **duration** of project was 18 months. It was supported by the UN agencies in India and UNICEF was the lead agency. The total value of the Project: Rs. 12,18,8124.00.

Role of TARAA Consultants in CENSUS 2011

TARAA Consultants, a member of the six Regional Resource Organizations of MTA group signed the MoU with SPARSH which was assigned as a National Coordinator of the project Census 2011 with the support from UNICEF.

TARAA worked as the Regional Coordinator with eight state level partners in Haryana, Punjab, Delhi, Uttar Pradesh, Chandigarh, Uttrarakhand, Himachal Pradesh and Jammu

and Kashmir, for the capacity enhancement support in North of India. **TARAA Consultants** coordinated the largest number of states and number of trainees.

In addition, The Director of TARAA was also the interface between the Master Trainers" Alliance and the Office of the Registrar General of India. The Coordination office was in Mumbai and TARAA provides the backup in Delhi.

TARAA conducted the project activities under the broad areas of:

1. Building Partnership

TARAA was engaged in facilitating the capacity Enhancement process in the eight northern states of India which includes Delhi, Jammu & Kashmir, Uttarakhand, Punjab, Himachal Pradesh, Haryana, Uttar Pradesh and Chandigarh (UT). To discharge the responsibility of enhancing the capacity of the government functionaries within the project format, TARAA invited the State Partner Organizations in the Northern Region into a partnership to carry forward the capacity building training at State, District and Block/Tehsil levels. This partnership was based on previous contacts with Non Government Agencies and civil society groups at State and regions within the states & at District level. In addition it was important for State Partner Organizations to have an understanding of the socio-cultural, political and administrative realities in the areas where they were working.

Details of the State Level Partner/ NGOs:

S.N O	Name of the State Partner Organization	States
1	Rural Centre for Human Interest (RUCHI)	Himachal Pradesh
2	Central Himalayan Rural Action Group	Uttrakhand
3	Sarathi Development Foundation	Lucknow, UP
4	SWARG	Allahabad, UP
5	Centre for Social Research, New Delhi	New Delhi/Haryana
6	International Centre for Cross Cultural Studies / Jammu University	Jammu, J & K.
7	Department of Sociology, Kashmir University	Srinagar, J & K

8	TARAA Chandigarh	Chandigarh, Punjab
9	Leh Nutrition Project	Leh, J & K
10	Kargil Development Programme	Kargil, J & K

2. Preparation of Training Material

TARAA took the responsibility of translation of the manuals. TARAA approached its network in the country to identify professional translators in the three languages and three scripts, Hindi, Urdu and Punjabi. TARAA passed on the contact details of the translators including the phone numbers and e-mail address to the Directorates of Census Operations in Lucknow, Chandigarh and Delhi. Additionally we identified translation experts in the languages of the North East of the country.

3. Selection of National Trainers (NTs), Master Trainer Facilitators (MTFs) & Gender Master Trainer Facilitator (GMTFs):

Phase I:

After the finalization of the State Partner Organizations, 10 National Trainers and 100 Master Trainer Facilitators were selected to impart training across the eight States of Northern Region.

Phase II:

In the Phase II, in addition to 10 NTs & 90 MTFs, 82 Gender Master Trainer Facilitators, a special category to impart gender input in Master Trainers and Enumerators Training were also trained by TARAA and its partners across the eight states and UT.

4. Training Methodology:

1. Participatory Methods
2. Role Play
3. Mock Schedule Filling
4. Field Visit.

Organizing Trainings:

Phase I:

In the first phase TARAA had trained 178 Master Trainer Facilitator consisting of both ORGI and Alliance. For the first phase, TARAA, with the support of ten partner organizations, successfully carried the responsibility for the training of 12,825 Master trainers and 590,515 enumerators up to State and District level.

Phase II:

The unique focus of the Population Enumeration was the commitment of and directive by the RGI to ensure that the enumeration was **inclusive**, of women and girls and also of persons with disability.

Based on the results of Census 2001 of 238 districts were identified as Gender Critical in the country. Out of these critical districts 116 Gender Critical districts are in the Northern Region.

In the Second phase TARAA had trained 182 Master Trainer Facilitators drawn from the ORGI and Alliance.

A separate category of Gender Master Trainer Facilitators identified by TARAA and was trained to impart training to enumerators to put especial emphasis on questions related to women, Disabled persons, Women Work Participation & Fertility. Total number of GMTFs was 82.

*With the support of ten partner organizations, TARAA has trained approximately **13,500 Master Trainers** in 315 batches and imparted gender inputs in approximately 4,000 batches consisting of **approximately 3 Lakhs enumerators**.*

In addition to Master Trainers, Charge Officers and Supervisors had also been trained by TARAA and its state Partners. In the second phase training had been imparted right till the blocks/Tehsil level.

5. Gender inputs and Supportive Supervision during Enumerator Training.

TARAA and the partner organizations had provided supportive supervision to Master Trainers while they were offering training to enumerators to ensure the quality of training and effective and clear delivery of content to enumerators.

Gender-Master Trainer Facilitators provided a special 45 minutes inputs during the training of the Enumerators in the Gender Critical districts.

6. Support during Population Enumeration:

TARAA and its partners in the states had provided support during the enumeration process.

106 Star- Master Trainer Facilitators were available across the eight states to provide technical assistance to enumerators to ensure accurate and complete data

collection. They had taken special care that questions related to inclusion of women, which related to all questions, but especially to literacy, work and fertility and of disabled persons were filled correctly and accurately. STAR MTFs also endeavored to ensure that each and every person should be counted without omission and duplication.

7. Coordination with the ORGI, DCOs and the MTA.

The Head office of TARAA is in Delhi, so TARAA was involved in the coordination between ORGI and Master Trainer Alliance.

Being the largest partner of Master Trainer Alliance in terms of number of states and number of MTF/ GMTFs, MTs and enumerators TARAA had tried that message and communication between ORGI, DCOs, MTA & SPOs should be clear and reach to the destination on time.

TARAA also coordinated with the UN agencies and the ORGI for the preparation of the Gender inputs in the Enumeration training.

8. Managing Budget:

TARAA has handled till date approximately Rs. 1, 23, 05,218.00 and more will be handled before the accounts are closed in April 2011.

9. Please see the attached sheet for numbers trained.